

Hope Center Next Generation Director Job Description

TITLE: Hope Center Next Gen Director

DEPARTMENT: Director

REPORTS TO: Hope Center Executive Director and Hope Center Board

STATUS OF POSITION: Full-time, Salaried, exempt

Description of Responsibilities

GENERAL DESCRIPTION

The Director will provide vision, oversight, and support to all Next Gen Ministries, including the Refuge Youth Center, After School Homework Help Program, Summer of Hope program, B.U.O.Y. Mentoring Program, Hope Center Sports Ministry and any other ministry that impacts children or youth with leadership, administrative, and educational services.

The Director of Next Gen Ministries will have the opportunity to be a part of a community resource center that is an expression of the local churches coming together to be The Body of Christ to our community. The Hope Center is an expanding ministry of the Marysville Area Ministerial Association (MAMA), working to meet the Compassion, Community and Next Generation needs in our community and sharing the love of Jesus. The director would be an integral part of growing this vision and the expansion of the Hope Center in Marysville and surrounding communities.

COMPENSATION and TIME REQUIREMENTS

This is a full-time salaried position (Rate determined per Hope Center Policy, and based on qualifications and experience) with PTO determined according to Hope Center policy. Currently, the position requires a minimum of 35 hours per week with an average being 40-45 hours.

GENERAL EXPECTATIONS

The Director will help provide leadership, vision, and administrative support for all Next Gen ministries of the Hope Center. This means a great deal of self-motivation, creativity, and expanding the program(s) of the Next Gen Ministries.

SPECIFIC RESPONSIBILITIES

- Provide general leadership, oversight, and vision for all Next Gen ministries
- Oversee and provide support for the Refuge Coordinator. At any time that this role is not filled, the director will function as such.
- Oversee and provide support for the B.U.O.Y. Mentoring Program Coordinator. At any time that this role is not filled, the director will function as such.
- Oversee and provide support for the After School Homework Help. At any time that this role is not filled, the director will function as such.
- Oversee and provide support for all Next Gen Ministry events that are in the

Hope Center or offsite

- Be available for all Next Gen events unless excused by the Hope Center Executive Director.
- Assist as needed to provide coverage and oversight of Refuge between 3:00 & 6:00 pm on Monday through Friday, or as the current schedule dictates. The standard practice is that there is always a minimum of 2 people assigned, if short staffed, the Director would assist with coverage.
- Lead monthly Hope Center Next Gen staff and volunteer meetings
- Attend weekly Hope Center Director Meetings
- Attend monthly YoMAMA (Youth of Marysville Area Ministerial Association) meetings. The Next Gen Director is in a unique position to assist in bringing unity to the youth ministries in our area and should work to expand this vision.
- Attend monthly MAMA meetings, work on cultivating and building relationships and trust with the Senior pastors in the community.
- Help plan and serve for the following Refuge events. i.e.: Dodgeball, Lock-in, After Parties, M3 and other future events
- Equip young people with the knowledge of basic biblical principles, guidelines, character traits, and work ethic.
- Have the ability & willingness to share the gospel with any unsaved youth.
- Encourage any youth that are not plugged into a youth group to get involved in one of our partner churches youth groups
- Train adult leads and adult volunteers involved in the Next Gen Ministries
- Train the Refuge Leadership Intern(s) or other staff members
- Build and maintain the Next Gen Ministries team
- Build and nurture relationships with our youth and continue to grow the ministries of the Next Gen.

TEAM MINISTRY

The Hope Center Next Gen Director will work to create a leadership environment with all coordinators involving Next Gen ministries including but not limited to Refuge, After School Homework Help, FCA, Summer of Hope, etc. The Next Gen Director must be a team player while working and promoting unity with other church leaders throughout Union County. They should encourage collaboration with other youth programs in the county by building relationships with other youth leaders. They should continue to promote and share the vision of Kingdom (Unified Body of Christ) over individual churches.

REFUGE VISION STATEMENT

Our vision is to provide a safe, supervised, fun and exciting place for youth to hang out, meet friends, and grow as individuals.

REFUGE MISSION STATEMENT

Our mission is to share and demonstrate the life-transforming love and grace of Jesus Christ. Through the building of relationships, the youth center will lovingly support and encourage youth on the journey to live out God's best plan for their life.

FLEXIBILITY

Youth ministry is something that is always changing based on uncontrollable situations. The Next Gen Director must be able to “go with the flow,” “just roll with it,” and have the confidence to adapt to any situation. Things will not always go as planned, so the Director must be able to think on his or her feet. The Director must be available to assist daytime, evenings, weekends and around or on the holidays as needed.

SPIRITUAL MENTORING

Must be able to be a Godly example to youth that might not otherwise have the opportunity to see and hear about God and salvation. There might be a need to help build life skills such as reviewing basics of a healthy diet, going to school, doing your homework, etc. Also need the ability to provide support and love when it might not be wanted or accepted in the moment. Relationship, leadership and follow up are the keys to the ministry of our youth.

ABOVE ALL ELSE

A successful Director must have a deep intimate relationship with Jesus Christ, because it will only be by the strength of the Holy Spirit that he or she will be able to thrive in youth ministry. He or she must be able to spiritually feed himself or herself on God’s Word. They should be active in a church body, and submitting themselves to leaders in their life.

MINIMUM QUALIFICATIONS

- Be at least 21 years of age
- High school graduate or GED equivalent
- Seminary/College degree or equivalent experience preferred
- Ordained clergy or church ministry professional preferred
- 2 years’ experience in a youth leadership role preferred
- Must be a high-level communicator with advanced conflict management skills
- Have the ability & willingness to share the gospel
- Willingness to come alongside individuals to find “out of the box” solutions to complex problems
- Must sign the Oath of Compassion Ministries to do no harm.
- Proficient in social media (Twitter, Instagram, Snapchat, etc.) and willing to learn new platforms of communication as they become relevant
- Advanced event management skills
- Willingness to recruit others
- Proficient in Microsoft Office, including Microsoft Publisher, Word, Excel and PowerPoint
- Must sign a confidentiality statement and statement of faith
- Must submit a criminal background check upon acceptance of position and every 2 to 3 years or as requested.
- Must be able to lift up to 30 lbs.